



2020 Continuing Education for Medical Office Professionals

Brought to you by



Certified Medical Office Manager (CMOM)[®]

August 4, 5, 11 and 12, 2020
9:00 am - 4:00 pm (Each day)
Program # 24357-0804

Registration Fee:

\$999.00 per person
Includes instructional materials,
certification exam, breaks and lunch

Where:

Monroe County Medical Society
The Park at Allens Creek
132 Allens Creek Rd.
Rochester, NY 14618

Questions:

Laurie Phillips
Physician Relations/Business Manager
Ph: 585-473-7573
E-mail: mcms@mcms.org

Register:

Online: mcms.org/events
Ph: (585) 473-7573
Fax: (585) 473-7641
Mail: Monroe County Medical Society
132 Allens Creek Road
Rochester, NY 14618

+ CEUs 20

Practice Management Institute grants CEUs for its certified professionals based on total number of instructional hours (1 CEU per hour of classroom instruction). CEUs may be applied to annual renewal requirements as noted on pmiMD.com.



Certified Medical Office Manager (CMOM)[®]

Gain the skills needed to take charge of a practice administrator role.

Designed for experienced and aspiring medical office managers, the CMOM certification program teaches advanced concepts in the administration and management of policies, risks, and financial responsibilities. The expertise gained in this program will protect providers, motivate employees, and improve the practice workflow.

Concepts covered in this course include:

- Practice administration, facility, operational, and time management
- Employee relations, laws, guidelines, team-building, and managing conflict
- Financial responsibilities including budget planning, budgeting, cost analysis
- MACRA and Quality Payment Program guidelines
- Contracts, physician credentialing, fee schedules, budgets, revenue and cost-accounting, patient-payer mix calculation
- Managed care/group participation: HMO, IPA, MSO, PPO, health insurance exchanges

Candidates for the CMOM certification course should have a minimum of one year of experience working in a medical practice. Those with less than a year of experience are encouraged to complete PMI's fundamental self-paced program Management & Leadership for the Medical Practice prior to participation. Visit www.pmiMD.com/onlinetraining.

FREE



Medical Office Management Assessment
Get started today. Visit pmiMD.com/cmom

Registration Form Keep a copy for your records. List additional registrants on duplicate forms.

First Name: _____ Last Name: _____

Practice Name: _____

Job Title: _____ Specialty: _____

Mailing Address: _____

City/State/Zip: _____

Phone: () _____ Fax: () _____

Alternate Phone Number for After Hours Contact: _____

E-mail address: _____

PMI-Certified ID#: _____

Check form of payment: Credit Card Check (payable to Monroe County Medical Society)

Credit Card #: _____ Exp. Date: _____ Verification Code: _____

Total Amount: _____ Cardholder Name: _____

Address associated with card: _____

Cardholder Signature: _____

* Registration Discounts: PMI certified professionals with an active ID# receive 10% off their registration fee.